

MARIANO MARCOS STATE UNIVERSITY Procurement Division

Document Code

PD-FRM-002

Request for Quotation (RFQ) (Goods and Services)

Revision No.
Effectivity Date

January 8, 2021

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REQUEST FOR QUOTATION (RFQ)

Date: October 18, 2021

PR No.: 2021-08-138 (07308603)- NICER 5

RECANVASS

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.

Delivery period must be at least within <u>30</u> days upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at bac@mmsu.edu.ph.



ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
IFT-077- 020	1	set	LAPTOPi7, Processor Intel Core i7 7 th generation RAM 8 GB DDR4 HDD, ODD, 1TB, DVD-Multi Video 2GB dedicated Monitor 15.6" HD LED Touchscreen OS Windows 10 64-bit with accessories as packaged with Microsoft Office Home and Student 2019	54,000.00	
ITP- 078-016	1	set	PRINTER ALL-IN-ONE CONTINUOUS INK TANK SYSTEM, On-demand ink jet, 180 nozzles Black, 59 nozzles each color (Cyan, Magenta, Yellow), 5760x1440 dbi (with Variable-Sized Droplet Technology), Approx 33 ppm/15 ppm (Bk/Cl), One Touch Scan/Copy with accessories as packaged	8,500.00	
ICT- 176-096	1	unit	DSLR CAMERA, (body only), EOS M50 Black	52,500.00	

TOTAL ESTIMATED BUDGET: 115,000.00

REMARKS/NOTE:______

After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.

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Business Name:	
Business Address:	
Printed Name of the Owner:	
TIN:	
PhilGEPS Registration Number:	
Business Permit:	Date
Omnibus Sworn Statement:	
Annual Income Tax Return:	

TERMS AND CONDITIONS:

Canvassed by: _____

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders may quote for any or all of the items.
- 3. Bidders shall submit a copy of the following documents along with the Quotation:
 - a. Mayor's/Business Permit
 - b. Notarized Omnibus Sworn Statement (if ABC is more than P 50,000.00)
 - c. Income/Business Tax Return (if ABC is more than P 500,000.00)
- 4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- 7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
- 10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.